

**JACKSON BOARD OF EDUCATION
PAYROLL CUTOFF SCHEDULE (EXTRA PAY)
2025-2026 SCHOOL YEAR**

EXTRA DAYS WORKED START	EXTRA DAYS WORKED ENDED	FINAL APPROVAL TO PAYROLL OFFICE BY:	PAYABLE ON:	EXPLANATION
Saturday, June 7, 2025	Friday, June 20, 2025	Monday, June 23, 2025	Tuesday, July 8, 2025	JULY 2ND (1ST PAYROLL 2025)
Saturday, June 21, 2025	Friday, July 11, 2025	Monday, July 14, 2025	Thursday, July 24, 2025	3 WEEKS CUT OFF
Saturday, July 12, 2025	Friday, July 25, 2025	Monday, July 28, 2025	Thursday, August 7, 2025	
Saturday, July 26, 2025	Friday, August 8, 2025	Monday, August 11, 2025	Thursday, August 21, 2025	
Saturday, August 9, 2025	Friday, August 22, 2025	Monday, August 25, 2025	Friday, September 5, 2025	
Saturday, August 23, 2025	Friday, September 5, 2025	Monday, September 8, 2025	Friday, September 19, 2025	
Saturday, September 6, 2025	Friday, September 19, 2025	Monday, September 22, 2025	Friday, October 3, 2025	
Saturday, September 20, 2025	Friday, October 3, 2025	Monday, October 6, 2025	Friday, October 17, 2025	
Saturday, October 4, 2025	Friday, October 17, 2025	Monday, October 20, 2025	Friday, October 31, 2025	FREE RIDE (10 AND 12)
Saturday, October 18, 2025	Friday, October 31, 2025	Monday, November 3, 2025	Friday, November 14, 2025	
Saturday, November 1, 2025	Friday, November 14, 2025	Monday, November 17, 2025	Wednesday, November 26, 2025	
Saturday, November 15, 2025	Friday, November 28, 2025	Monday, December 1, 2025	Friday, December 12, 2025	
Saturday, November 29, 2025	Friday, December 12, 2025	Monday, December 15, 2025	Tuesday, December 23, 2025	
Saturday, December 13, 2025	Friday, December 19, 2025	Monday, December 22, 2025	Friday, January 9, 2026	1 WEEK CUT OFF
Saturday, December 20, 2025	Friday, January 9, 2026	Monday, January 12, 2026	Friday, January 23, 2026	3 WEEKS CUT OFF
Saturday, January 10, 2026	Friday, January 23, 2026	Monday, January 26, 2026	Friday, February 6, 2026	
Saturday, January 24, 2026	Friday, February 6, 2026	Monday, February 9, 2026	Friday, February 20, 2026	
Saturday, February 7, 2026	Friday, February 20, 2026	Monday, February 23, 2026	Friday, March 6, 2026	
Saturday, February 21, 2026	Friday, March 6, 2026	Monday, March 9, 2026	Friday, March 20, 2026	
Saturday, March 7, 2026	Friday, March 20, 2026	Monday, March 23, 2026	Wednesday, April 1, 2026	
Saturday, March 21, 2026	Friday, March 27, 2026	Monday, March 30, 2026	Friday, April 17, 2026	1 WEEK CUT OFF
Saturday, March 28, 2026	Friday, April 17, 2026	Monday, April 20, 2026	Friday, May 1, 2026	3 WEEKS CUT OFF
Saturday, April 18, 2026	Friday, May 1, 2026	Monday, May 4, 2026	Friday, May 15, 2026	
Saturday, May 2, 2026	Friday, May 15, 2026	Monday, May 18, 2026	Friday, May 29, 2026	FREE RIDE (10 AND 12)
Saturday, May 16, 2026	Friday, May 29, 2026	Monday, June 1, 2026	Friday, June 12, 2026	
Saturday, May 30, 2026	Friday, June 12, 2026	Monday, June 15, 2026	Wednesday, June 24, 2026	LAST PAY 10&12 MONTH EMPLOYEES
Saturday, June 13, 2026	Friday, June 26, 2026	Monday, June 29, 2026	Friday, July 10, 2026	BELONG TO JULY 1ST PAYROLL 2026 (TENTATIVE MAY VARY)
MISSING VOUCHERS OR TIMESHEETS WILL BE PAID ON THE NEXT PAYROLL, NO HAD CHECK WILL PROVIDED-(DIRECT DEPOSIT IS MANDATED.)				
Vouchers/payroll needing additional approval signatures must be into appropriate offices.				
TRANSPORTATION FOLLOW M-F FOR OT AND DT				
			: "FREE- RIDE" PAY	