

# JACKSON TOWNSHIP BOARD OF EDUCATION

December 11, 2024  
Official Board Meeting

6:30 P.M.  
JMHS Fine Arts Auditorium

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Asbury Park Press.

1. Call to Order
2. Salute to the Flag
3. Certification of Meeting
4. Approval of Agenda
5. Board of Education Recognition

2024-2025 Educators of the Year and Educational Service Professionals of the Year:

School	Teacher of the Year	Educational Service Professionals
Jackson Liberty High School	Donald Connor	Catherine Ferrara
Jackson Memorial High School	Meghan Mauro	Brenda Mersinger
Goetz Middle School	Marilyn Brewer	Cecilia Ferreira
McAuliffe Middle School	Kelly Nieduzak	Stacey-Ann Louis
Crawford-Rodriguez Elementary School	Tracy Carbo	Erin Schnorbus
Elms Elementary School	Nicole Avila	Dara Feibelman
Holman Elementary School	Shari Berger	Jill Nix
Johnson Elementary School	Kimberly Coder	Kathleen Raimondi
Switlik Elementary School	Kaitlin Levine	Felicia Marchisotto
Preschool Annex at JMHS	Maria Caloia	Joan Savage

6. Superintendent's Report/Information Items
7. Discussion Items
  - a. Standing Committee Reports
    - Buildings & Grounds – **Mr. McCarron**, Mrs. Rivera & Mrs. Kas (alt. Mr. Palmeri)
    - Budget & Finance – **Mr. Palmeri**, Mr. McCarron & Mrs. Kas (alt. Mrs. Barocas)
    - Transportation – **Mrs. Barocas**, Mr. Palmeri & Mrs. Kas (alt. Dr. Osmond)
    - Curriculum & Instruction/Special Education – **Dr. Osmond**, Mrs. Rivera & Mrs. Gardella (alt. Mrs. Kas)
    - Policy – **Mrs. Kas**, Mrs. Barocas & Mr. McCarron (alt. Mr. Palmeri)
    - Scholarship – **Mrs. Kas**
    - State and County School Boards Representative – **Mrs. Rivera** & Mr. Palmeri
    - Advocacy Committee – **Mrs. Gardella**, Mrs. Barocas & Mrs. Rivera
    - Enrollment Study Committee – **Mr. McCarron**, Mrs. Gardella & Mrs. Barocas
8. Approval of Minutes:  
Official Board Meeting – November 20, 2024 Closed Session Meeting  
Official Board Meeting – November 20, 2024 Business Meeting
9. Financial Reports:
  - a. Bill List
  - b. Treasurer's and Board Secretary's Reports
10. Public Forum – *Agenda Items only*
11. Resolutions for Action
12. Public Forum
13. Board Comments
14. Adjournment

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Jackson Township Board of Education  
**FROM:** **NICOLE PORMILLI, SUPERINTENDENT OF SCHOOLS**  
**RE:** December 11, 2024 Official Board Meeting

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**MOTION:** Based on the recommendation of the Superintendent of Schools, the Board of Education adopts the Agenda as presented:

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**FINANCE:**

1. The Board of Education, based on the recommendation of the Board Secretary, approves the line-item transfers for the month of October, 2024.
2. The Board of Education, based on the recommendation of the Board Secretary, approves the adjustments to the Federal and State Fund 20 Projects for the 2024-2025 school year for October, 2024.
3. Pursuant to PL 2015, Chapter 47, the Jackson Township Board of Education intends to renew, award, or permit to expire the contracts subsequently awarded by the Board of Education, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
4. The Board of Education approves the following line item transfer for the 2024-2025 Title IV grant funds:

Transfer Amount	From Account #	To Account #
\$2,000.00	20-280-100-500-09	20-280-100-110-09
\$153.00	20-280-100-500-09	20-280-200-200-09

5. The Board of Education, based on the recommendation of the Board Secretary, approves the sale of Holman Elementary School Trailers T-1, T-2, T-3 and T-5, as auctioned off on GovDeals to the highest bidder - Ace Trailer Sales, 16 Empire Lane, Lakewood, New Jersey, as per the Auction results below:

Trailer T-1	\$2,000.00
Trailer T-2	\$2,025.00
Trailer T-3	\$2,025.00
Trailer T-5 (no bathroom)	\$1,525.00
<b>Total:</b>	<b>\$7,575.00</b>

6. The Board of Education authorizes the Board Secretary to complete a Request for Proposal for School Physician for Services for February 1, 2025 through Jan 31, 2026.

**FACILITIES:**

1. The Board of Education approves the use of facilities for groups as filed.

**PROGRAMS:**

1. The Board of Education approves the following student teachers as filed with the Assistant Superintendent:

REQUEST	COLLEGE/ UNIVERSITY	NAME	DATES	COOPERATING TEACHER(s)	SCHOOL
Practicum	Kean University	Lauren Scott	1/2/25-5/31/25	Kathleen Lynch	Holman
Practicum	Monmouth University	Gianna Rutigliano	1/2/25-5/31/25	Erin Schnorbus	Crawford-Rodriguez
Clinical Practicum	Seton Hall	Alyssa Caruso	1/22/25-5/31/25	Victoria Martinez	Crawford-Rodriguez

2. The Board of Education approves guest speakers from Beautiful Tomorrow for the Christa McAuliffe Middle School students in grades 6-8, to be funded by 2024-2025 Title I grant funds, not to exceed \$3,000.00, at no cost to the Board.
3. The Board of Education approves the following personnel to attend the “Alice in Wonderland: Teaching for Critical Thinking” at TCNJ (The College of New Jersey), Educator Professional Development, to be paid by Title I SIA Funds, in the amount of \$285.00, at no cost to the Board:
  - a. Dyanne Lepold/JMHS, February 21, 2025
4. The Board of Education approves Stephanie Rahill to provide two (2) days - October 21 & 28, 2024 of PrePaRE Training to be funded by the School Based Mental Health Training grant funds in the amount of \$1,600.00.
5. The Board of Education approves the following personnel to attend the “College Readiness and High School Research” at TCNJ, (The College of New Jersey), Educator Professional Development, to be paid by Title I SIA Funds, in the amount of \$285.00, at no cost to the Board:
  - a. Dyanne Lepold/JMHS, January 17, 2025
6. The Board of Education approves the following personnel to attend the “Planning High School Mathematics Reform: A Learning, Sharing and Working Conference with Steve Leinwand & Eric Milou”, Rutgers Lifelong Learning Center, New Brunswick, NJ, Educator Professional Development, March 20 & 21, 2025, to be paid by Title I SIA JMHS Funds and Title I SIA JLHS Funds, total not to exceed \$1,047.00, at no cost to the Board:
  - a. Laura Pratte/JMHS
  - b. Fran Cafferty/JLHS
  - c. Lori Henry/JLHS
7. The Board of Education approves the following personnel to attend the “The Witches of Salem 1692” at TCNJ, (The College of New Jersey), Educator Professional Development, February 28, 2025, to be paid by Title I SIA JMHS grant funds in the amount of \$570.00, at no cost to the Board:
  - a. Joseph Pienkowski/JMHS
  - b. Sara Leanza/JMHS
8. The Board of Education approves the following personnel to attend the TCNJ (The College of New Jersey) Educator Professional Development “What is College Writing” workshop, to be paid by Title I SIA JLHS grant funds in the amount of \$285.00, at no cost to the Board:
  - a. Erik Brodowski/JLHS, January 28, 2025
9. The Board of Education approves the Title IV Student Support Services for the 2024-2025 school year, to be paid by Title IV Grant funds, in the amount of \$10,800.00.
10. The Board of Education approves The New Jersey Learning Acceleration Program: High Impact Tutoring Grant Extension for the 2024-2025 school year, to be paid by grant accounts, pending NJDOE grant approval, total amount \$31,100.00, at no cost to the Board.
11. The Board of Education approves the Title I: High Impact Tutoring Program for the 2024-2025 school year, to be paid by grant funds, totaling \$40,400.00, pending NJDOE grant approval, at no cost to the Board.

**PROGRAMS (continued):**

12. The Board of Education approves professional day requests and the travel related expense resolution from school board and staff members as filed with the appropriate supervisor.

**STUDENTS:**

1. The Board of Education approves the following out of district placements:

a.	One (1) Student	Placement:	Jackson Regional Day with Aide
		Tuition:	\$123,500.00
		Effective:	October 17, 2024

b.	One (1) Student	Placement:	Fusion Academy
		Tuition:	\$87,175.00
		Effective:	October 21, 2024

2. The Board of Education approves the *revised* service fee for the 2024-2025 school year with Preferred Behavioral Health to provide fit to return evaluations to various district students on an as needed basis, at a cost of \$350.00 per standard fit-to-return assessment report and \$400.00 per standard fit-to-return substance abuse assessment report, total cost not to exceed \$20,000.00.
3. The Board of Education approves a trip for the Jackson Memorial High School Concert Band to Marion Anderson Hall; Allentown, Pennsylvania on Thursday, March 6, 2025 to hear an open rehearsal of the world-renowned Philadelphia Orchestra, at no cost to the Board.
4. The Board of Education accepts, in accordance with N.J.S.A. 18A:37-15b(6), the monthly Harassment, Intimidation and Bullying (HIB) Report as presented to the Board of Education during Executive Session.
5. The Board of Education approves educational field trips as filed with the Transportation Director.

**PERSONNEL:**

1. The Board of Education approves the employment of the following substitutes for the 2024-2025 school year, effective December 12, 2024, unless otherwise noted:
  - a. James Marshall, Custodian
  - b. Elvia Robles, Lunchroom Aide
2. The Board of Education approves the following substitutes and daily rates for the 2024-2025 school year, to include one (1) day orientation at their daily rate:

	Last Name	First Name	Paraprofessional	Paraprofessional with 60 credits	Teacher (Substitute Certification-60 credits)	Teacher (Substitute Certification-BA/MA)	Teacher (CE/CEAS/Standard)	Teacher-Long Term Leave/> 8 weeks
a.	Del Core	Jessica				X		
b.	Keller	Jacqueline					X	X
c.	McClaghry	Melissa	X					

**PERSONNEL (continued):**

3. The Board of Education approves the following staff members for student teaching, co-curricular advisors and/or athletic coaches for the 2024-2025 school year, effective December 12, 2024, unless otherwise noted:
  - a. Alyssa Caruso, Student Teacher, *pending certification*
  - b. Pietro Gianguzzi, House Manager, *pending fingerprints*
  - c. Gianna Rutigliano, Student Teacher, *pending fingerprints*
  - d. Lauren Scott, Student Teacher, *pending fingerprints*
  
4. The Board of Education, upon the recommendation of the Superintendent, accepts with best wishes, the resignation of the following employees, due to retirement:
  - a. Deborah Delisi, Driver-Transportation/District, effective March 1, 2025.
  - b. Judy Hackett, Assistant Food Service Director/JLHS, effective July 1, 2025.
  - c. Jill Sweet, Paraprofessional/Elms, effective April 1, 2025.
  - d. Dr. Michael Raymond, Principal/Switlik, effective January 21, 2025.
  - e. Cynthia Amey, Teacher/Johnson, effective July 1, 2025.
  - f. Lisa Zammit, Preschool Teacher/Preschool Annex @ JMHS, effective March 1, 2025.
  
5. The Board of Education accepts the resignation of the following employees:
  - a. Melissa McClaughry, Preschool Paraprofessional/Holman, effective November 25, 2024.
  - b. Peter Rinaldi, Biology Teacher/JMHS, effective February 1, 2025.
  
6. The Board of Education approves a leave of absence for the following personnel:
  - a. Jisette Sanders, Board Certified Behavior Analyst/District, unpaid Medical Leave of Absence, effective January 15, 2025 through TBD.
  - b. Deborah DeLisi, Driver-Transportation/District, paid Medical Leave of Absence, effective November 4, 2024 through February 3, 2025; unpaid Federal Family Medical Leave of Absence, effective February 4, 2025 through February 28, 2025, retiring March 1, 2025.
  - c. Jean Pfeiffer, Lunchroom Aide/JLHS, unpaid Medical Leave of Absence, effective October 18, 2024 through November 27, 2024, returning December 2, 2024.
  - d. Jennifer Berrien, Paraprofessional/Elms, paid Sick Leave of Absence, effective November 18, 2024 through December 9, 2024; unpaid Leave of Absence, effective December 10, 2024 through December 20, 2024, returning January 2, 2025.
  - e. Deborah DeChamplain, Paraprofessional/Elms, paid sick leave, effective September 3, 2024; revised unpaid Federal and NJ Family Medical Leave of Absence, effective September 4, 2024 through November 26, 2024, returning November 27, 2024.
  - f. Emily Dudasko, Paraprofessional/Elms, paid Medical Leave of Absence, effective December 2, 2024 through December 6, 2024; unpaid Federal Family Medical Leave of Absence, effective December 9, 2024 through December 20, 2024; unpaid Federal and NJ Family Medical Leave of Absence, effective January 2, 2025 through March 14, 2025, returning March 17, 2025.
  - g. Stacy Perinelli, Paraprofessional/Elms, paid Medical Leave of Absence, effective January 2, 2025 through January 9, 2025; unpaid Federal Family Medical Leave of Absence, effective January 10, 2025 through February 4, 2025; unpaid Federal and NJ Family Medical Leave of Absence, effective February 5, 2025 through May 9, 2025; unpaid Child Care Leave of Absence, effective May 12, 2025 through May 30, 2025, returning June 2, 2025.
  - h. Lauren Tolska, Preschool Paraprofessional/Elms, unpaid intermittent Federal and NJ Family Medical Leave of Absence, effective November 1, 2024 through June 30, 2025.
  - i. Kathleen Dembinski, English Teacher/JLHS, paid Medical Leave of Absence, effective January 2, 2025 through TBD.
  - j. Christopher Perry, Math Teacher/JLHS, paid Medical Leave of Absence, effective January 2, 2025 through February 21, 2025; unpaid Federal Family Medical Leave of Absence, effective February 22, 2025 through TBD.
  - k. Erica Sandin, TV Production Teacher/JMHS, paid Medical Leave of Absence, effective June 7, 2024 through September 6, 2024; unpaid Federal and NJ Family Medical Leave of Absence, effective September 9, 2024 through December 9, 2024; revised unpaid Child Care Leave of Absence, effective December 10, 2024 through January 31, 2025, returning February 1, 2025.
  - l. Kristen Rayner, Special Education Teacher/Switlik, paid Medical Leave of Absence, effective March 3, 2025 through May 9, 2025; unpaid Federal and NJ Family Medical Leave of Absence, effective May 12, 2025 through TBD.

**PERSONNEL (continued):**

7. The Board of Education approves the following contract adjustments:
- Michelle Hulse, Driver-Transportation/District, increase from 6 hours 30 minutes per day to ~~7 hours 30 minutes~~ **8 hours per day**, effective November 21, 2024 through June 30, 2025, route adjustment.
  - James Zapata, Driver-Transportation/District, increase from 6 hours 30 minutes per day to ~~7 hours 30 minutes~~ **8 hours per day**, effective November 21, 2024 through June 30, 2025, route adjustment.
  - Jessica Dickson, Food Service Worker/Crawford-Rodriguez, 4 hours per day, replacing Maureen Lafonte, effective November 21, 2024 through June 30, 2025, salary correction.
  - Sally Botros, Food Service Worker/Holman, 4 hours per day, replacing Dawn Slay, effective November 21, 2024 through June 30, 2025, salary correction.
  - Socorro Jimenez Moreno, Food Service Worker/JMHS, 4 hours per day, replacing Laura Flecker, effective December 1, 2024 through June 30, 2025, salary correction.
  - Deborah DeChamplain, Paraprofessional/Elms, adjust salary to add transportation stipend, effective December 9, 2024 through June 30, 2025.
  - Matthew Rubino, Special Education Teacher-MD/Elms, adjust salary to reflect correct degree, effective December 16, 2024, pending fingerprints through June 30, 2025.

8. The Board of Education approves the following contract adjustments for longevity for the 2024-2025 school year, in accordance with the current negotiated contracts:

	Last Name	First Name	Title	Bargaining Group	Effective Date	Reason
a.	DiGirolamo	Michael	Computer Technician	None	12/1/2025	10 Year Longevity
b.	Zemel	Justyna	Paraprofessional -Shared	JEA	1/1/2025	20 Year Longevity
c.	Daut	Jeffrey	Teacher	JEA	1/1/2025	20 Year Longevity
d.	Gottesman	Aaron	Physical Education Teacher	JEA	1/1/2025	17 Year Longevity
e.	Limongelli	Dawn	Special Education Teacher	JEA	1/1/2025	25 Year Longevity

9. The Board of Education approves the transfer of the following personnel:
- Kathleen Boyer, transfer from Food Service Worker/JLHS to Food Service Worker/JMHS, from 4 hours to 5 hours per day, replacing Michael Piazza, effective December 11, 2024 through June 30, 2025.
10. The Board of Education approves the final contract including salary guides between the Jackson Township Board of Education and the Teamsters Local 97 – Maintenance and Tradesmen, terms of the agreement shall be for the period July 1, 2024 through June 30, 2027.
11. The Board of Education approves the salaries for the following personnel for the 2024-2025 school year:
- Teamsters Local 97 – Maintenance and Tradesmen
12. The Board of Education approves the employment of the following personnel:
- Jocelynn Rodriguez, Receptionist-PM/JMHS, 3.5 hours per day, replacing Mary Sharo, effective December 12, 2024, pending fingerprints through June 30, 2025.
  - Emily Wyskowski, Special Education Teacher/Holman, replacing Shannon McEneaney, effective January 2, 2025, pending fingerprints through June 30, 2025.
  - Paul Rucci, Special Education Teacher/Crawford-Rodriguez, replacing Amy Riello, effective December 11, 2024, pending fingerprints through June 30, 2025.
13. The Board of Education approves the following coaches for the 2024-2025 school year:
- Resignations:**
    - Kayla Clougher, Assistant Cheerleading Coach-Fall/JMHS and Assistant Cheerleading Coach-Winter/JMHS, effective September 1, 2024.
  - New Hires:**
    - Scott Levine, Equipment Manager/Goetz, effective August 1, 2024 through June 30, 2025.
    - Patrick Novak, Equipment Manager/McAuliffe, effective August 1, 2024 through June 30, 2025.
14. The Board of Education approves the following new positions for the 2024-2025 school year:
- Paraprofessional - PSD/Holman

**PERSONNEL (continued):**

15. The Board of Education approves the following Co-Curricular Advisor adjustments for the 2024-2025 school year:

a. Contract Adjustments:

1. Megan Bender, Art Club Advisor/JLHS, adjust stipend, effective the 2024-2025 school year.
2. Michael Disanza, Interact Club Advisor/JLHS, adjust stipend to correct step, effective the 2024-2025 school year.
3. Nancy Petrocelli, Interact Club Advisor/JMHS, adjust stipend, effective the 2024-2025 school year.

b. Resignation:

1. Robert Franz, Interact Club/JMHS, effective 2024-2025 school year.

16. The Board of Education approves the following personnel as House Managers for Outside Events:

- a. Pietro Gianguzzi, *pending fingerprints*
- b. Cecelia La Point
- c. Susan O'Connor
- d. Maria Roberts
- e. Coleen Walter

17. The Board of Education approves the following additional staff and salaries for the Child Care Academy 2024-2025 school year:

	Last Name	First Name	District Lead Teacher	Teacher/ Substitute Teacher	Paraprofessional/ Substitute Paraprofessional	Receptionist/ Substitute Receptionist	Child Care Assistant
a.	Harrison	Samantha		X	X	X	
b.	Panebianco	Melanie					X
c.	Potenza	Dean		X	X	X	

18. The Board of Education approves the following personnel for the Title IV Student Support Services for the 2024-2025 school year, to be paid by Title IV Grant funds, pending NJDOE approval:

a. McAuliffe Staff:

1. Willard Brown
2. Robert Clarke
3. Marianne Higgins
4. Dianna Kennedy
5. Eileen Kochis
6. Jerri Parlow
7. Valerie Peclet
8. Christopher Roma
9. Melissa Svoboda

b. Goetz Staff:

1. Stephanie Mezza
2. Graeme Whytlaw
3. Dianna Kennedy
4. Erin Murry-Ballou

19. The Board of Education approves the following personnel for the New Jersey Learning Acceleration Program: High Impact Tutoring Grant Extension for the 2024-2025 school year, pending NJDOE grant approval, at no cost to the Board:

a. Coordinators:

1. Jennifer Giaconia/Elms

b. Tutors:

1. Stephanie Rochette, AM ELA/Crawford-Rodriguez
2. Alyssa Agoston, WIN – Math/Elms
3. Nicole Beetel, AM – Literacy/Elms
4. Rose Gochal, WIN – Literacy/Elms
5. Melissa Haley, AM Math/Elms

**PERSONNEL (continued):**

19. Personnel for the New Jersey Learning Acceleration Program: High Impact Tutoring Grant Extension – continued:

b. Tutors - continued:

6. Anna Ovalles, WIN – Literacy/Elms
7. Charlotte Paquette, AM – Math/Elms
8. Melissa Zecca, WIN – Literacy/Elms
9. Molly Zimny, WIN – Math/Elms
10. Jennifer Gruosso/Holman
11. Deborah Kowalewski/Holman
12. Stephanie Macaluso/Holman
13. Caitilin Mazzella/Holman
14. Marcie Such/Holman
15. Brittany Angiolini, Math WIN/Johnson
16. Lisa Cirigliano, Literacy AM/Johnson
17. Heather Donnelly, Literacy WIN/Johnson
18. Kelly Barth, AM Math/Switlik
19. Tracey Fisher, AM Math/Switlik
20. Faye Gilmore, AM Math/Switlik
21. Alexandria Shadell, AM Math/Switlik

20. The Board of Education approves the following personnel for the Title I: High Impact Tutoring Program for the 2024-2025 school year, pending NJDOE grant approval, at no cost to the Board:

a. Coordinators:

1. Laura Hughes/Crawford-Rodriguez
2. Melissa O'Neil/Holman
3. Kim Carretta/Johnson
4. Susan Magee, Switlik

b. Tutors:

1. Roseanne Carello, WIN Math/Crawford-Rodriguez
2. Michelle Glucksnis, WIN Math/Crawford-Rodriguez
3. Maria Gonzalez, AM ELA/Crawford-Rodriguez
4. Laura Hughes, WIN ELA/Crawford-Rodriguez
5. Gina Karatzia, WIN Math/Crawford-Rodriguez
6. Nicole Koopman, WIN MATH/Crawford-Rodriguez
7. Melissa Kosakowski, AM ELA/Crawford-Rodriguez
8. Brielle Leon, AM ELA/Crawford-Rodriguez
9. Paula Mika, AM Math/Crawford-Rodriguez
10. Michele Lardieri/Holman
11. Joanne Lykes/Holman
12. Lacey Majors/Holman
13. Jenna Mayer/Holman
14. Kelly McHugh/Holman
15. Jillian Barracatto, WIN Literacy/Johnson
16. Kaitlyn Cipully, Math AM/Johnson
17. Marissa Cirz, Literacy WIN/Johnson
18. Loraine Glushko, Math AM/Johnson
19. Kathleen Lykes, AM ELA/Switlik
20. Christine Perrine, AM ELA/Switlik
21. Tracy Raucci, AM ELA/Switlik
22. Teresa Toddings, AM Math/Switlik
23. Marie Vlahos, AM Math/Switlik
24. Rosemary White, AM ELA/Switlik

\* Salaries are public information. Any person interested in obtaining this information is to contact the Secretary to the Board of Education.