Anatomy and Physiology – Room B214

Mr. Mallinson

**Classroom Rules:**

All Students are expected to follow the classroom rules listed below. Failure to do so will result in verbal warnings, detentions, phone calls home and/or sent out of the class.

1. Arrive on time. (If late a student must have a pass to be allowed entry into the classroom)
2. Remain on task and alert during the entire class period
3. Be prepared. This means having a pencil/pen, notebook, and a textbook that is covered EVERYDAY of class.
4. Textbooks must be covered at all times. Lost or stolen books are your responsibility.
5. Respect your own and others’ space. There is never an excuse for discourtesy at any time. Disrespect will not be tolerated. Respect the right for others to ask/respond to questions, read, and make mistakes. We are all human and we ALL make mistakes.
6. Do not use any inappropriate language in the classroom.
7. Leave the room in a clean manner- desks and floor must be clean, supplies returned, etc. Destruction of classroom property will not be tolerated.
8. Cell phones in class must be turned off and put away. I will have the right to confiscate these items from you if I see you with them. This also applies to ipods, cd players, and any gaming device.
9. All other rules indicated in the Liberty Handbook apply and all discipline will adhere to liberty policy.

**Materials for Class:**

1. Textbook that is to be covered at all times.
2. A notebook and three ring binder for notes, homework, classwork, and other activities. I highly recommend holding on to all worksheets and papers that are handed back to you. This will help you when it is time to get ready to study for a quiz or test.
3. A pencil (#2) and a pen (Blue or Black Ink)
4. A planner used to write down when homework assignments are due and when tests/quizzes will be administered.

**Grading:**

The grading percentages are as follows:

60% Assessment (Tests/Quizzes/Projects/Labs)

25% Participation (Class work/Preparedness/Effort)

15% Homework

Tests: There will be a test given at the end of almost every chapter that we cover. There will be a review the day before a test where students will be able to ask questions about concepts that may be unclear to them.

Quizzes: There will be several quizzes given throughout the year. I will inform the students ahead of time when a quiz is scheduled.

Labs/Projects: Plenty of class time will be given to work on the labs. Labs will be accepted late but for everyday that they are late, I will deduct 10 points from the lab grade. Students may also lose points on their lab if they exhibit inappropriate behavior and are unprepared for lab.

Homework: The assignments will be posted on the board. NO homework will be accepted LATE. If you do not do your homework it will result in a zero for the assignment.

Class work: This includes worksheets and group activities. NO class work will be accepted LATE. There will be more than enough time in class to finish them.

Every graded assignment will be uploaded into the portal within a week or two.

**Absences and Attendance:**

Excellent attendance contributes greatly to a student fulfilling their full potential.

1. Labs: Make up laboratories will not be conducted.
2. Homework: Work due during your absence will be due the day of your return back to school. If absent you will have the number of days you were absent to make up the work you missed.
3. Test/Quizzes: Tests and quizzes should be made up as soon as possible. It is not my responsibility to come and find you. If you missed a test/quiz you will have to contact me and arrange a time for it to be made up. Failure to do so could result in a zero for the test/quiz.

**Questions/Concerns:**

If you have any questions feel free to contact me via E-mail.

E-mail is a great way to get assignments you missed while being absent. E-mail will be checked daily.

My E-mail is: [**bmallinson@jacksonsd.org**](mailto:bmallinson@jacksonsd.org)

I have read and understand all rules, grading, and policies.

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Student’s Name (Printed)

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Student Signature Parent/Guardian Signature